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BBBEE NO: DEC0508

Date: 22 May 2014

Please Note: This consultation process letter is valid for 3 weeks.

To Whom It May Concern

R/E: BLACK ECONOMIC EMPOWERMENT STATUS: **EXPRESS COMPUTER AND OFFICE SUPPLIES CC**

Please note that our client has requested us to assist, as consultants, with the drafting of a BBBEE strategy and in the obtaining of relevant documentation to enable them to establish and improve their BBBEE compliancy status, as contemplated in section 11 of the Broad Based Black Economic Empowerment Act (53 of 2003).

We are therefore currently in process of compiling a verification profile, where after an accredited verification agency will be appointed to conduct a verification and accordingly issue our client with a verified BBBEE certificate.

We trust the above meets your approval and we await to hear from you in the event of any enquiries. In the case of any queries please phone **Amanda Hermann** 012 348 0891 / 082 572 0867.

Yours Faithfully

Decoding Information Services



Member: Amanda Hermann

